

Missouri Public Service Commission

EFIS – How do I update Company/Firm's details?

Log on EFIS using [How do I log on EFIS?](#). Click on Registration menu option and then click on Company/Firm link. You will receive following Company/Firm's screen.

The screenshot shows the 'Registration - Company/Firm' web form in a Microsoft Internet Explorer browser window. The browser's address bar shows 'https://pscpr2/mpsc/'. The page has a blue header with 'Missouri Public Service Commission' and a navigation menu with 'Registration', 'Intranet', 'Agenda', and 'Resources'. A left sidebar contains links for 'HOME', 'LOGOUT', 'HELP', 'PSC INTERNET', and 'CONTACT US'. The main form area is titled 'Registration - Company/Firm' and includes a 'Welcome' message. It contains several sections: 'Required Fields' with radio buttons for 'New' and 'Existing' (the 'Existing' button is selected), a 'Law Firm' checkbox, and dropdowns for 'Utility Type' (set to 'Electric') and 'Utility Sub Type' (set to 'Cooperative'); a section for 'Parent Company/Company/Firm Name' with a dropdown showing 'New E Co-Cooperative(Electric)' and a text field for 'AKA/DBA/Fictitious Name'; a 'Street Address' section with text fields for 'test', 'Mailing Address (if different from above)', 'City' (set to 'test'), 'State' (set to 'MO'), and 'Zip Code' (set to '12345'); and a contact section with fields for 'Phone' (123-456-7890), 'Fax', 'E-Mail' (test@aol.com), and 'Toll Free Phone'. At the bottom are 'Submit' and 'Exit' buttons. Three yellow callout boxes with arrows point to specific elements: one points to the 'Existing' radio button, another points to the 'Utility Type' and 'Utility Sub Type' dropdowns, and a third points to the 'Submit' button.

Select Existing Radio button

Select Utility Type, Sub Type (if applicable) and Company/Firm Name

Update the details and click on Submit button